

Composition Fee (Provisional)

The PGDE programme composition fees in respect of the one-year full-time and the two-year part-time for local and non-local students[△] are as follows:

	Local Students	Non-local Students [△]	Remarks
Full-time (2010-2011)	HK\$42,100 *	HK\$100,000 *	Payable in 2 instalments
Part-time (2010-2012)	HK\$42,100 *	HK\$100,000 *	Payable in 4 instalments

Candidates are required to pay a non-refundable deposit of HK\$10,525 for local students and HK\$25,000 for non-local students[△] on acceptance of offer of admission.

[△] For the purpose of admission of non-local students, “non-local students” should be defined as persons entering Hong Kong for the purpose of education with a student visa/entry permit issued by the Director of Immigration.

* Pending University’s approval.

Key Learning Areas and Majors offered for September 2010 Intake

Applications are invited for the following Major:

- Chinese Language Education ^{1,2,3}
 - Chinese (Primary) ⁴ (part-time only)
 - Chinese (Secondary) ⁴ (full-time and part-time)
- English Language Education ^{1,2}
 - English (Primary) ⁴ (full-time and part-time)
 - English (Secondary) ⁴ (full-time and part-time)
- Mathematics Education
 - Mathematics (Primary) ⁴ (full-time and part-time)
 - Mathematics (Secondary) ⁴ (full-time and part-time)
- Liberal Studies (full-time and part-time)
- Personal, Social and Humanities Education [Majors in Economics, Geography and History/Chinese History] (full-time and part-time)
- Science Education [Majors in Biology (part-time only), Chemistry (full-time and part-time) or Physics (full-time and part-time)]
- Technology Education [Major in Business, Accounting and Financial Studies] (full-time only) ⁵
- Early Childhood Education (part-time only)
- General Studies (Primary) ⁴ (full-time and part-time)
- Special Education (part-time only)

Applicants are advised to visit the PGDE website for more detailed and the latest information.

¹ Subject to the availability of government funding, full-time students in the Chinese and English Language Education majors are required to participate in a compulsory 6-8 weeks immersion programme in October/November, 2010.

² Serving language teachers may apply for grants under the Professional Development Incentive Grant Scheme for Language Teachers <http://cd1.edb.hkedcity.net/cd/scolar/html/inew01_en.htm>. PGDE students majoring in relevant language subjects are recognized by the Standing Committee on Language Education and Research (SCOLAR) as having fulfilled the “Language Major Teacher Training”.

³ English is used as the medium of instruction in all courses except Chinese Methods courses which are taught in Chinese.

⁴ The emphasis given to primary / secondary education in the chosen stream should not confine you to teaching only within that context.

⁵ Subject to approval.

Enquiry

For enquiries, please contact the Faculty of Education on 2241 5413 or via email: pgdeadm@hkucc.hku.hk.

The University reserves the right to suspend the offering of any Major Methods Course if the number of applications makes it insufficient to form a class. In the event that a Major is suspended, applicants may have their deposit refunded or they may change to another Major.

3. QUALIFICATIONS OBTAINED: POST-SECONDARY

Attach **officially certified transcripts**# with complete record on the courses attended and examination results, for all tertiary level studies. Transcripts and diplomas which are not in English should be accompanied by a certified translation in English.# **Please list in reverse chronological order, i.e. begins with current studies.**

Title of degree/diploma	Mode of study FT or PT	Duration of course	Major subject	Honours Classification	Awarding Institution (state institute name and country)	Date of Award	English Medium of Instruction?
_____	_____	_____	_____	_____	_____	_____	Yes / No
_____	_____	_____	_____	_____	_____	_____	Yes / No
_____	_____	_____	_____	_____	_____	_____	Yes / No
_____	_____	_____	_____	_____	_____	_____	Yes / No
_____	_____	_____	_____	_____	_____	_____	Yes / No

4. QUALIFICATIONS OBTAINED: SECONDARY

F.5 Secondary School _____
 F.7 Secondary School _____
 (If different from your F.5 School)
 I received my secondary education outside Hong Kong.

5. CURRENT STUDIES

Complete this section if you are still enrolled for a degree or diploma at an institution and have not completed all requirements for its award, including passing final examinations. University regulation prohibits concurrent registration by a student of this University for another postsecondary qualification either at this University or at another institution, unless approval of the Senate has been obtained in advance. Students in breach of this regulation may be required to discontinue their studies.

- (a) Title of degree/diploma (state major subject if applicable) _____
- (b) Institution (state name and country) _____
- (c) Duration of course (state FT or PT, and no. of years) _____
- (d) By Research or Coursework _____
- (e) Present stage of studies _____
- (f) Expected date of completion of studies _____

6. ENGLISH LANGUAGE REQUIREMENT

(Only to be completed by applicants from universities or comparable institutions outside Hong Kong where the language of teaching and/or examination is not English).

Notes: A number of English proficiency tests are accepted by this University for the purpose of admission to higher degree studies. Applicants can choose to satisfy the requirement on the basis of any one of the following tests:

Tests	Requirements	Score (Please attach the official score report)	Date of Test (month/year)
Test of English as a Foreign Language (TOEFL)	A score of 550 or above (paper-based test), or 80 or above (internet-based test)		
International English Language Testing System (IELTS)	Band 6 with no subtest lower than 5.5		
Overseas General Certificate of Education (GCE)	Grade C or above		
International General Certificate of Secondary Education (IGCSE)	Grade C or above		
Cambridge Test of Proficiency in English Language (CPE)	Grade C or above		

I sat _____ (test) on (date) _____, and have requested the examination authority to send my results directly to the University. **(For this purpose, please note that the University’s TOEFL code is 9671), or**

I wish to apply for exemption from this requirement. (Please provide justifications on additional sheet(s) and attach all necessary supporting documents).

Please note that the University will only **ACCEPT** originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a City District Office in Hong Kong). You may also bring the **originals** of the documents together with an additional set of their photocopies to the Main Office of the Faculty of Education (G/F, Hui Oi Chow Science Building) for verification. Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant. **No photocopies will be accepted.**

7. PROFESSIONAL QUALIFICATIONS (Attach officially certified documentary evidence#).

Type of Membership	Awarding Institution (state institute name & country)	Date of Award
_____	_____	_____
_____	_____	_____

8. TEACHING EXPERIENCE

Please indicate the total number of years of full-time teaching experience you have had/will have in secondary/primary/kindergarten/international/special schools, up to the end of August 2010:

_____ years in secondary school(s) _____ years in primary school(s)
 _____ years in kindergarten / international / special* school(s) * Please delete as appropriate.

For candidates who would like to apply for the **PGDE part-time programme**, please indicate your teaching experience in **reverse chronological order (i.e. begins with current teaching)** and **attach copy of the appointment letter/contract for your current teaching position.**

Subjects taught		School name	Type: Pri/ Sec/others	Full-time/ Part-time	Position	Dates (month/year)
Major	Minor					
						to
						to
						to
						to
						to
						to

(Please use separate sheet if necessary)

9. PROPOSED KEY LEARNING AREA & MAJOR (Please “tick” as appropriate. ONE choice only)

Key Learning Area / Major	Full-time	Part-time
Chinese Language Education - Chinese (Primary) - Chinese (Secondary)	Not offered <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
English Language Education - English (Primary) - English (Secondary)	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Mathematics Education - Mathematics (Primary) - Mathematics (Secondary)	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Liberal Studies	<input type="checkbox"/>	<input type="checkbox"/>
Personal, Social and Humanities Education - Economics - Geography - History/Chinese History	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Science Education - Biology - Chemistry - Physics	Not offered <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Technology Education - Business, Accounting and Financial Studies	<input type="checkbox"/> **	Not offered
Early Childhood Education	Not offered	<input type="checkbox"/>
General Studies (Primary)	<input type="checkbox"/>	<input type="checkbox"/>
Special Education	Not offered	<input type="checkbox"/>

** Subject to approval

10. ENGLISH LANGUAGE PROFICIENCY AND HKCEE / HKALE GRADES

Please provide test results of any **English Language Proficiency test** taken:

IELTS - Score: _____ Date: _____
 TOEFL - Score: _____ Date: _____
 Others - _____

Applicants applying to the Key Learning Areas in Chinese Language Education, English Language Education, Liberal Studies, Mathematics and Science Education are required to provide their HKCEE and HKALE grades in the relevant area:

Chinese Language Education: HKCEE grade: Chinese Language _____
 Chinese Literature _____
 HKALE grade: Chinese Language and Culture _____
 Chinese Literature _____

English Language Education: HKCEE grade: English Language _____
 HKALE grade: Use of English _____

Liberal Studies Please attach copies of Examination Results Certificates for HKCEE & HKALE, and University’s transcript(s).

Mathematics: HKCEE grade: English Language _____
 Additional Mathematics _____
 Mathematics _____
 HKALE grade: Use of English _____
 Applied Mathematics AS: _____
 AL: _____
 Mathematics and Statistics AS: _____
 Pure Mathematics AL: _____

Science Education : Biology HKCEE grade: _____ HKALE grade: _____
 Chemistry HKCEE grade: _____ HKALE grade: _____
 Physics HKCEE grade: _____ HKALE grade: _____

11. PREVIOUS PROGRAMME(S) OF STUDY AT THE UNIVERSITY

Applicants who previously studied at The University of Hong Kong must complete this section. Please indicate

	Yes	No
(a) <i>whether you have been de-registered by the University due to outstanding fee payment (outstanding fees must be settled before an offer of admission would be made)</i>	<input type="checkbox"/>	<input type="checkbox"/>
(b) <i>whether you were discontinued from studies by the University (by regulation, you shall not be re-admitted to the same programme of study. This will not however affect your chance of admission to other programmes).</i>	<input type="checkbox"/>	<input type="checkbox"/>

If the answer to (a) or (b) is yes, please specify the curriculum and year of study:

Curriculum : _____
 Year of Study: _____

Note: Failure to provide such information may lead to disqualification even after admission.

12. CHECKLIST OF ATTACHMENTS (Please give a tick as appropriate)

Enclosed To Follow

1. Tertiary Education
- (a) For all tertiary level studies undertaken in institutions other than HKU, applicants should attach **officially certified transcript#** with complete record on the courses attended, examination results and date of award.
- (b) For all tertiary level studies undertaken in HKU, applicants should attach a photocopy of their transcript with complete record on the courses attended, examination results and date of award.
- (c) For all current undergraduate studies undertaken either in this University or other institutions, which are still enrolled and not completed, applicants should attach a photocopy of their grade slips/semester grade reports/mark sheets on the courses attended.
2. Copies of Examination Results Certificate(s) (e.g. HKCEE, HKHLE, HKALE etc).
3. TOEFL/TWE/IELTS/GCE/IGCSE/CPE/GMAT/GRE* official score report #
4. Copy of appointment letter(s)/contract(s) for your current teaching position (for candidates applying for **PGDE part-time programme** only)
- I have asked my following home institutions to send transcripts directly to the Faculty of Education, The University of Hong Kong. (You can complete the attached "**Transcript Request Form**" and send it to the appropriate officer of institute from which the transcript is requested).
-
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13. SOURCE OF INFORMATION

Please tick the appropriate box(es) to indicate where you learned about our programme:

- | | | |
|---|--|---|
| <input type="checkbox"/> South China Morning Post | <input type="checkbox"/> HKU Website | <input type="checkbox"/> HKU Staff/students |
| <input type="checkbox"/> Ming Pao Daily | <input type="checkbox"/> Research Services Section posters | <input type="checkbox"/> Education Expo |
| <input type="checkbox"/> Sing Tao Daily News | <input type="checkbox"/> Overseas newspaper/magazine | <input type="checkbox"/> Prospectus |
| <input type="checkbox"/> Others: _____ | | |

* Please delete as appropriate.

Please note that the University will only **ACCEPT** originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a City District Office in Hong Kong). You may also bring the **originals** of the documents together with an additional set of their photocopies to the Main Office of the Faculty of Education (G/F, Hui Oi Chow Science Building) for verification. Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant. **No photocopies will be accepted.**

THE UNIVERSITY OF HONG KONG**Personal Information Collection Statement**

1. This is a statement to inform you of your rights under the Personal Data (Privacy) Ordinance.
2. Personal information is provided by you as an applicant through the completion of application forms designated for various purposes, e.g. for admission to a programme of study, for an exchange programme, for hall admissions, and for provision of facilities or services. Data collected are used specifically for the purposes prescribed in the application forms and will serve
 - a) as a basis for selection of applicants;
 - b) as evidence for verification of the applicant's examination results, academic records and other information; and
 - c) where applicable, as part of the applicant's official student records.

In the case of (c) above, information so incorporated into student files will be used for all purposes relating to the student's studies as required by the relevant regulations and procedures of the University.

3. Personal data will be kept confidential and handled by the University's staff members. The University may transfer some of the data to an agent or other persons appointed to undertake some of its academic and administrative functions.
4. Under the provisions of the Ordinance, you have the right to request the University to ascertain whether it holds your personal data, to be given a copy, and to apply for correction of the data, if deemed incorrect.
5. Applications for access to and correction of personal data should be made by using a special request form and on payment of a fee. Such applications as well as requests for information should be addressed to the Data Protection Officer, Registry, The University of Hong Kong.

Declaration

1. I have noted the general points pursuant to the Personal Data (Privacy) Ordinance.
2. I authorize the University of Hong Kong to use, check and process my data as required for my application. I accept that all the data in this form and those the University is authorized to obtain will be used for purposes related to the processing and administration of my application in the university context.
3. I authorize The University of Hong Kong to obtain, and the relevant examination authorities, assessment bodies or academic institutions in Hong Kong and elsewhere to release, any and all information about my public examination results, records of studies or professional qualifications, I also authorize the University to use my data in this form for the purpose of obtaining such information.
4. I understand that upon successful application, my data will become a part of my student record and may be used for all purposes as prescribed under relevant rules and regulations as well as attendant procedures, so long as I remain student of this University.
5. I declare that the information given in support of this application is accurate and complete. I understand that any misrepresentation will disqualify my application.

Signature _____

Date _____

THE UNIVERSITY OF HONG KONG

Finance and Enterprises Office

Instruction for Application Fee Payment for Taught Postgraduate Programmes

1. The application fee for each postgraduate curriculum is HK\$300 (non-refundable).
2. Methods of payment:
(You are advised NOT to make payment through bank counter.)
 - (a) **Local applicants residing in Hong Kong**

via Automatic Teller Machine (ATM):
(Please do not use the "Account Transfer" function for payment.)

 - by "Bill Payment" function at ATMs of the HSBC/HangSeng or JETCO bank groups with "Bill Payment Service" or "JET payment Service" logo respectively.
 - Select "Bill Payment" → "Education" → "The University of Hong Kong"
 - Enter Bill Type "06" Other Fees
 - Enter Bill account number:
for HSBC/Hang Seng Bank: 20999999834001
for JETCO: 2099999983000004001
 - Enter payment HK\$300

via HSBC Cheque Deposit Machine (CQM):

 - Make a crossed cheque payable to "*The University of Hong Kong*";
 - Deposit the cheque at any HSBC's CQM by entering the University of Hong Kong's bank account number: 002-222834-002 and the cheque amount of HK\$300; and select "Reference" option and entering the reference number: 20999999834001
 - Insert the cheque into the cheque insertion slot
[please refer to the instructions listed on the machine]

It is essential that **the original ATM transaction/cheque deposit advice must be stapled together with your application(s)**. You are also reminded to retain a photocopy of the transaction/deposit advice as your **proof of payment** of the application fee.
 - (b) **Overseas applicants not residing in Hong Kong should pay by:**
 - (i) Hong Kong dollar bank draft (HK\$300) drawn on a bank in Hong Kong and made payable to "*The University of Hong Kong*" **or**
 - (ii) US dollar bank draft (USD40) and made payable to "*The University of Hong Kong*". Personal cheque in foreign currency will NOT be accepted.
 - (c) Applicants who wish to apply via the taught postgraduate on-line application system are required to pay the application fee by credit card on-line.
3. Please write your **full name and proposed programme of study** on the back of the ATM transaction/cheque deposit advice, crossed cheque or the bank draft for identification purpose.
4. Cash will NOT be accepted.

THE UNIVERSITY OF HONG KONG

香港



大學

Date: _____

Dear Applicant,

Application for Admission to*

**Please specify title of the programme*

Your application for admission has been received and is being processed by the Academic Support and Admissions Section of the Registry.

Note: If you wish to receive an acknowledgment of your application, please write your name and address and affix stamp below.

Please affix stamp

Name: _____

Address: _____
